

# COMPLIANCE IN USING STANDARDS AND NORMATIVE DOCUMENTS

FOR SINGLE OR MULTIPLE USERS

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**Tip: Obtain copyright licenses  
and make your standards  
accessible in-house**

# STANDARDS ARE PROTECTED BY COPYRIGHT

Copyright law protects the intellectual property of authors and regulates how works can be used.

**Austrian standards (ÖNORMs and ONR rules\*)** are also protected by copyright. The usage rights under copyright law are held by Austrian Standards International. The exploitation of these rights makes a significant contribution to funding the standardization system.

\* These documents comprise, for example, ÖNORM standards (including ÖNORM EN, ÖNORM EN ISO, ÖNORM ISO/IEC, ONR, ONR ISO, ÖVE/ÖNORM, ÖVE/ÖNORM EN), related drafts, pre-standards, supplements and complementary products (referred to as "ÖNORMs" below)

## Avoid the following copyright infringements

In the age of information technology, copyright infringements may occur easily – usually without employees being aware of the unlawfulness of their actions.

The examples given below illustrate how the copyright to standards might be infringed within a company unless the following actions are properly authorized by the copyright holder:

### Making standards available digitally, e.g.

- Provision of access on network drives
- Provision of access via document management systems
- Publication on the intranet
- Publication on web sites on the internet

### Reproducing and transferring of standards internally and externally, e.g.

- Taking over of text from standards
- Transfer by e-mail
- Passing on by means of data media (memory sticks, CDs, etc.)
- Digitization (scanning, copying, photographing, etc.)

### Editing of standards, e.g.

- Translation into other languages

## Legal consequences of copyright infringements

Any unauthorized reproduction of standards can result in claims for injunctive relief, reasonable compensation and, in the case of relevant public visibility, publication of court decisions. Intentional infringements additionally give rise to liability for damages and are also punishable by the courts.

# HOW TO BE ON THE SAFE SIDE

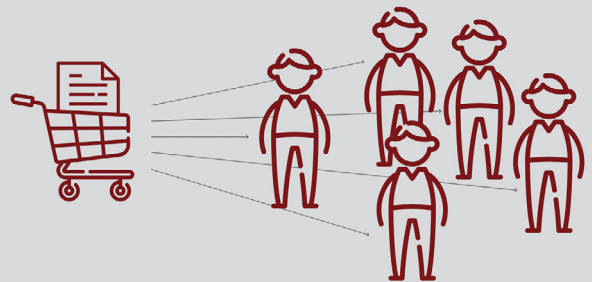
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## Single-user

### No copyright license required

When you buy an ÖNORM or ONR, you acquire a single-user license, that is the right to use a standard by one specific physical person. If standards are reproduced (referred to as "multi-use" below), you need appropriate copyright licenses.



## Multi-use

### Copyright license required

The amount of the license fee for such multiple use is calculated on the basis of the current number of normative documents, the number of employees and the number of company sites. The related agreement is adjusted annually.

You may obtain copyright licenses from Austrian Standards not only for ÖNORMs and ONRs but also for documents issued by our partner organizations, such as ISO, IEC, DIN and ÖVGW.

## What you are authorized to do under a copyright license?

When your company has a copyright license, you can make normative documents available to the employees internally. Thus, the documents may be reproduced and passed on in-house.

Additional agreements are required for external usage.

## Special case: Quoting standards

You want to use an extensive quote from a standard?

Please contact us or send us the details of your specific case – we will be pleased to advise you and find a customized solution for you.

# ENSURE LEGAL CERTAINTY NOW!

1. Contact our **Customer Service team**.
2. In an **initial consultation**, we discuss your situation and clarify whether you need licenses.
3. Then, we check your standards portfolio and submit a **tailored offer** to you.
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